中國醫藥大學學生申請補發學生證申請書

China Medical University Affidavit for the Replacement of Student ID Cards

申請日期(Date)：　　年(Y)　　月(M)　　日(D)

姓名 Name		學號 Student ID	
就讀系所 Department		聯絡電話 Phone Number	
申辦項目 Applying For	□**遺失 L**oss □**損毀 B**roken □**更名**(請先辦理學籍更名)	□**更換照片**(請繳交照片電子檔)**P**hoto change (Please submit the new photo) □**其他 O**ther:	

掛失：1.由教務處依此申請書辦理學校卡務系統線上掛失，掛失程序完成後，原學生證與卡務系統連線之功能將立即失效，掛失後亦無法復原。

2.已儲值者，如需申請餘額返還，請另填寫退費申請單，向悠遊卡公司辦理。

補發：請至總務處出納組繳交工本費 250 元，連同收據送至教務處，製作新卡約需一週作業時間。

我已瞭解上述內容，確定掛失/補發悠遊卡學生證，並同意遵守相關規定。

學生簽名：_____

Loss: 1. **Office of Academic Affairs** will report loss according to this application form. Once reported, the student ID card will no longer be effective.

2. You can apply for refund with Easy Card company by filling out the Refund Application form.

Reissue: Please submit your payment (NT$250 per copy) to Office of the Cashier; and submit the receipt and this form to **Office of Academic Affairs**. Student ID card reissue takes about a week.

I understand the above content and I will follow the regulation. I agree to report loss/reissue my student ID card.

signature：_____

備　註：損毀/更名者，需繳回原學生證

Remark**:** You need to return your original student ID card if the application reason is broken or name change.

108.1.11 修訂