

China Medical University Regulations for Undergraduate Minor Study

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Amendment approved by the second Academic Affairs meeting of the first semester of the 2009 academic year on November 11, 2009

Amendment approved by the second University Affairs meeting of the first semester of the 2009 academic year on January 13, 2010

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Amendment approved by the third Academic Affairs meeting of the first semester of the 2013 academic year on January 2, 2013

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Deliberations approved by the first Academic Affairs meeting of the second semester of the 2013 academic year on April 23, 2014

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Deliberations approved by the second Academic Affairs meeting of the second semester of the 2015 academic year on July 14, 2016

Deliberations approved by the first University Affairs meeting of the first semester of the 2016 academic year on August 10, 2016

Announced in the Wen-Jiao-Zi No. 1050012390 Letter dated September 22, 2016

Article 1 In order to expand the scope of students' learning and to allow them to develop a second expertise, CMU has formulated the Regulations based on Article 28 of the University Act and Article 25 of the Enforcement Rules of the University Act.

Article 2 Undergraduate students in all departments at CMU may apply for a minor in other departments of another university. Undergraduate students from another university may apply for a minor in other departments at CMU.

Undergraduate students from another university who apply for a minor in CMU shall adhere to the regulations of CMU. CMU students who apply for a minor in another university shall adhere to the regulations of that university.

Students who study for a minor at another university shall obtain approval from both universities for the application, withdrawal and completion of the minor. Course selection shall be conducted based on the Inter-school Course Selection Guidelines.

CMU students who complete a minor at another university will have the department and the university of the minor noted on their bachelor's diploma. The maximum allowed years of study, credits and scores shall be governed by the Academic Regulations of CMU and relevant regulations.

Article 3 All departments of CMU may provide minor study programs for students from other departments. Each department shall establish implementation guidelines for students of the department to enroll in minor programs or for students from another university who wish to enroll in minor programs in the department. The content shall include the number of students (hereinafter referred to as minor students) accepted into the minor programs, criteria, qualifications and required courses and credits and shall be presented to the Academic Affairs meeting for approval.

Article 4 Students of all departments at CMU or students from another university may apply for a minor program in the department that offers such programs starting from their second year of study (or the second year after the transfer for transfer students) up until their highest year (not including extended period of study).

Article 5 Students who apply for minor study shall complete the application process with the Office of Academic Affairs within the designated period. The application shall be approved by the directors of the departments of the student's major and minor and be submitted to the Office of Academic Affairs for reference.

Article 6 Minor students shall complete at least 20 credits in the designated professional courses of the department of minor study and the credits will not be calculated towards the minimum required credits for graduation from the department of major study.

Courses taken in the minor program shall not be the same as the required courses for major study.

Article 7 Minor students will have their credits and scores for major and minor studies combined for the

calculation for their grades each semester. The numbers of courses taken are still subject to the maximum allowed credits for each semester. Failed grades in the minor courses shall be handled based on the relevant regulations in the Academic Regulations of CMU.

- Article 8 Minor students who need to extend their maximum allowed years of study due to taking the minor program may be granted a maximum of two years of extension. The payment regulations are the same as regular students who apply for extension.
- Article 9 Students who complete the required professional courses and credits for minor study with a passing grade will have the minor noted in their score sheets for all academic years, the list of graduates, their bachelor's diploma, and other relevant documents of proof. However, the students shall not be conferred an additional degree.
- Article 10 Students who enroll in a minor program who have already qualified for graduation from their department of major study but have not completed the courses and credits for the minor program may apply with the Office of Academic Affairs for withdrawal from the minor program. The minor will not be noted in the score sheets for all academic years or other relevant documents of graduation.
- Article 11 Students from Mainland China may only minor in departments approved by the Ministry of Education for admitting Mainland Chinese students.
- Article 12 Matters not addressed herein shall be governed by the Academic Regulations of CMU and other relevant regulations.
- Article 13 The Regulations shall be announced and implemented after approval is obtained in an Academic Affairs meeting, a University Affairs meeting and from the President of CMU and after they are submitted to the Ministry of Education for reference. The same shall apply to all subsequent amendments.